

**MEETING OF THE NATRONA COUNTY  
PUBLIC LIBRARY BOARD  
SEPTEMBER 8, 2015**

*The meeting was called to order at 5:05pm by President Hampton O'Neill*

**MEMBERS PRESENT:** *Hampton O'Neill, Shannon Dutcher,  
Kyle True, Kate Sarosy, Linda Nix*

**ALSO PRESENT:** *Kate Mutch, Interim Director  
Greta Lehnerz, Business Manager  
Jerry Jones, Youth Services Manager  
John Lawson, Natrona County Commissioner  
Beth Worthen, NCPL Foundation  
Shawn Houck, Adbay.com*

**EXECUTIVE SESSION**

*It was moved to go into Executive Session at 5:06pm to discuss property. (True/Sarosy); motion carried. It was moved to come out of Executive Session at 5:25pm. True/Dutcher); motion carried.*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda with change in order. (Sarosy/Dutcher); motion carried.*

**PUBLIC COMMENTS**

*None*

**DISPOSITION OF MINUTES FROM THE AUGUST 10 & 11, 2015 MEETING**

*It was moved to approve and file the minutes for the August 10 and 11, 2015 meetings. (Sarosy/Dutcher); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and pay bills for August, 2015. (True/Nix); motion carried.*

**FOUNDATION REPORT**

*Shawn Houck presented ideas to the Board on the library branding which included preliminary ideas for a tag line, font and color changes and using 'The Library' instead of Natrona County Public Library. He also shared preliminary information from the latest Survey which is part of the ongoing Awareness Campaign.*

*Beth Worthen reported the first Endowment Challenge payment from the agreement with Converse County has been received. She also reported they are beginning to work on their annual appeal letter. Kate Sarosy will attend the next foundation meeting.*

### **STAFF REPORT**

*Jerry Jones reported on the Summer Reading program. Summer Reading started in May and ran through the end of August. Initial signups for the program increased. The 'Read 20 Minutes a Day' theme brought readers in more often. The pilot school participation was 10%. The change in Summer Reading increased patron visits and circulation during August.*

### **COMMISSIONER'S REPORT**

*John Lawson reported on the Joint County/City Committee meeting held August 17, 2015 at NCSD#1 Central Services. The school board now has two members and the group is still finding itself. The date for the next meeting has not been set. John asked the Board to consider attending the next meeting to provide input on a needs assessment. He also reported the sales tax figures are still trending down 20% each month. The Commissioners are concerned about other decreases in revenues and are discussing options such as hiring freezes to reduce costs.*

### **DIRECTOR'S REPORT**

*The Interim Director reported the part-time Youth Services position funded by the DISCOVER program has been filled. Lisa Rodkey started August 31.*

*The City of Casper is updating their Senior Study from 2008 and Kate Mutch will be on the committee.*

*The Prometheus statue repairs are nearly complete and it should be moved from Eagle Bronze in Lander to BME in Casper soon for powder coating.*

### **FRIENDS OF THE LIBRARY**

*The Friends will hold their next Booksale on September 26 and 27. The Friends will be holding an Early Bird Booksale from 4pm to 7pm on September 24. Patrons may purchase tickets at \$5 each at the Circulation Desk for the Early Bird Sale.*

### **OLD BUSINESS**

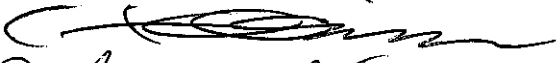
*The Library Director Search timeline from Bradbury Associates was included for the record.*

### **NEW BUSINESS**

*The Board discussed the WYLD Patron Registration Guidelines. The Interim Director asked that the full birth day still be allowed as it is used only on Juvenile cards. The current software used on the public computers relies on the birthdate to restrict access to unfiltered computers as well as restricting Adult card holders from using Teen Zone and Children's computers. Library card records are purged every five years so cards not used in that time will expire. If the Statewide library system is breached Natrona County Public library is responsible to notify their patrons. It was moved to continue to use the full birthday on Juvenile cards. (Sarosy/Dutcher); motion carried.*

**ADJOURNMENT**

*It was moved to adjourn the meeting at 7:30pm. (Dutcher /Sarosy); motion carried.*

  
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Joni D. Nip  
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Shannon Dutcher  
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